



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, January 25, 2016**

Present:

Mayor Brandt
Trustee Grujanac
Trustee McDonough
Trustee Leider
Village Attorney Simon
Chief of Police Kinsey
Public Works Director Woodbury

~~Trustee Feldman~~
Trustee Hancock
Trustee Servi
Village Clerk Mastandrea
Village Manager Burke
~~Finance Director/Treasurer Peterson~~
Community & Economic Development
Director McNellis

ROLL CALL

Mayor Brandt called the meeting to order at 7:30 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the January 11, 2016 Committee of the Whole Minutes

The minutes of the January 11, 2016 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Preliminary Evaluation of a Major Amendment to Special Use Ordinance No. 05-1954-18 Granting a Planned Unit Development for Lincolnshire Commons Retail Center, to Permit New Center-wide Ground Signage – 900-970 Milwaukee Ave & 225 Aptakisic Rd (CFNX Linshire)

Community & Economic Development Director McNellis provided a summary of the request for preliminary evaluation of a major amendment to Special Use Ordinance granting a Planned Unit Development for Lincolnshire Commons Retail Center, to permit new center-wide ground signage.

Mayor Brandt noted additional material related to this agenda item has been distributed to the Board members at her request to show the Board sign sizes of different signs in surrounding areas.

Ms. Rebecca Borges, Landscape Designer with Portico Partners provided a presentation of the request for granting new center-wide ground signage at Lincolnshire Commons.

Trustee McDonough asked for further explanation how the double signs would reflect the Barnes & Noble building. Ms. Borges stated the double signs represent the double columns on the facade of the Barnes & Noble and Cosi buildings.

Village Attorney Simon asked if the background on the sign panels will be a uniform color for all the signs. Ms. Borges confirmed the background on the sign panels will all be a uniform color; the differences would be the size of the logos.

Ms. Borges continued with her presentation.

Trustee Grujanac asked if there were spaces between the sign panels. Ms. Borges stated there are spaces between the panels. A brief conversation took place regarding the height and size of the signs.

Trustee Leider noted his opinion he liked the landscaping around and near the signage. A brief conversation followed regarding the landscaping around the current and proposed signs.

Community & Economic Development Director McNellis noted staff is of the opinion the sign height is appropriate but wanted to know if the Board was in approval of the double columns of tenant panels related to the signs. All Trustees were in favor of the double tenant panel sign design.

Mayor Brandt asked about the sign color and if the green color was being phased out in the proposed signage. Ms. Borges stated the new signs would be more earth tones and confirmed they were phasing out the green with the proposed signage.

There was a consensus of the Board to refer this to the Architectural Review Board for design review.

3.2 Finance and Administration

3.3 Public Works

3.4 Public Safety

3.41 Consideration and Discussion of a Request to Authorize Purchase of one (1) Replacement Vehicle at a Cost of \$36,580 (Village of Lincolnshire)

Chief of Police Kinsey provided a summary of the request to authorize purchase of one replacement vehicle at a cost of \$36,580.

Trustee Hancock asked how old the replacement vehicle was. Chief of Police Kinsey stated the current vehicle they recommend replacing is a 2009.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

4.1 Combining Taste of Lincolnshire with the Art Fair

Mayor Brandt stated material was received from Amdur Productions regarding a suggestion to combine the Taste of Lincolnshire with the Art Fair. Mayor Brandt requested staff reach out to surrounding restaurants that would be affected by the event. The potential date for the Art Fair is August 14th & 15th. Mayor Brandt asked to Board if they would support combining the events if the area restaurants were in favor.

Trustee Hancock asked what the parking situation would be. Village Manager Burke stated in the past, College of Lake County parking was available with shuttle bus service. Trustee Servi asked if the Spectrum Building would be available for parking. Village Manager Burke stated staff would reach out to the Spectrum Building regarding possible use of their parking lot.

Trustee Grujanac suggested Amdur Productions use local talent for the music. Village Manager Burke stated staff and organizations will be meeting with Amdur Productions relative to incorporating events in the past, available resources, and being a part of decision-making for different aspects of the event.

Trustee Hancock asked if there was any way to incorporate sports or awards recognitions of local clubs or organizations into the event to draw more families.

Trustees McDonough and Leider stated they encourage combining the event.

Trustee McDonough asked how this would affect the budget. Village Manager Burke stated staff would discuss the terms regarding the Village's participation. Amdur Productions has their own budget relative to vendors and booths which staff would step away from but recommend using vendors from past events if possible. Village Manager stated the Village budget would pick up some of the costs as in the past such as site maintenance and confirmed there would be no duplication of costs between the Village and Amdur Productions.

Trustee McDonough asked about the additional contribution to the Chamber for past Taste events. Village Manager Burke stated the only contribution to the Chamber the Village made was dependent upon volume of sales at the beer tent, and a reimbursement would only be required if their sales reached a certain percentage.

Mayor Brandt noted when working with Amdur Productions, the only stipulation she would recommend is that they not produce another Art Fair within a certain radius on the same weekend.

It was the consensus of the Board for staff to pursue combining these events.

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Hancock seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:05 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk